



**CITY OF CONCORD (NH)**  
invites applications for the position of:

**Custodian - Part Time 10-15 Hours Weekly - Early Evenings and Weekends Required**

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**SALARY:** \$15.80 - \$17.46 Hourly  
**OPENING DATE:** 10/07/22  
**CLOSING DATE:** Continuous  
**DESCRIPTION:**

**DEPARTMENT:** Parks & Recreation Department

**TYPICAL WORK SHIFT/SCHEDULE:** Part Time 10-15 Hours Weekly - Early Evenings and Weekends Required

**APPLICATION INSTRUCTIONS:**

**Open until all positions filled.**

**A City Application is required.** Applications may be completed online at [www.concordnh.gov](http://www.concordnh.gov). For more information on applying, please call the Human Resources Department at (603) 225-8535 (voice) or TTY at 800-735-2964 or 7-1-1.

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**JOB SUMMARY:**

Performs work in the general cleaning, maintenance and upkeep of buildings and grounds.

**EXAMPLES OF DUTIES:**

**ESSENTIAL JOB FUNCTIONS:** (All responsibilities may not be performed by all incumbents.)

Performs custodial duties which include cleaning offices, common areas, rest rooms and kitchen areas; vacuums carpets, scrubs and waxes floors, dusts, washes windows and performs other miscellaneous custodial duties associated with maintaining clean buildings and facilities.

Clears walkways of snow.

Empties trash containers, sweeps parking lots and exterior walk-ways.

Maintains inventory of all supplies required to perform the duties of the position.

Repairs and/or assembles small appliances as required.

May run a variety of miscellaneous errands including, pick-up and delivery of inter-departmental mail, supplies etc.

Performs other related duties as assigned.

## **TYPICAL QUALIFICATIONS:**

No prior experience or training is required.

### **Licenses and Certifications:**

Operator's License desirable  
CPR and First Aid certification desirable

## **SUPPLEMENTAL INFORMATION:**

While performing the essential functions of this job the employee is regularly required to stand, walk, use hands to finger, handle, or feel, reach with hands and arms, climb or balance, stoop, kneel, crouch, or crawl, and lift and/or move up to 100 pounds at a time with frequent lifting or carrying of objects weighing up to 50 pounds.

### **Working Conditions:**

While performing the essential functions of this position the employee is frequently exposed to fumes or airborne particles, and toxic or caustic chemicals.

The incumbent's working conditions are typically moderately quiet.

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APPLICATIONS MAY BE FILED ONLINE AT:  
<http://www.concordnh.gov>

41 Green St  
Concord, NH 03301  
603-225-8535

[cforrest@concordnh.gov](mailto:cforrest@concordnh.gov)

An Equal Opportunity Employer M/F/DP/V

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Position #2023-41  
CUSTODIAN - PART TIME 10-15 HOURS WEEKLY - EARLY  
EVENINGS AND WEEKENDS REQUIRED  
JJ